



NEWINGTON POLICE COMMISSION MINUTES

There was a meeting of the Newington Police Commissioners on **Tuesday, August 1, 2017 at 4:00 p.m. at the police department.**

PRESENT: Commissioner Steven Prefontaine, Commissioner F. Jackson Hoyt, Commissioner Kenneth Latchaw, Chief Michael Bilodeau, Diana St. Laurent, and Captain Michael Sullivan.

Prior to calling the meeting to order, the Commissioners, the Chief, and other invited guests attended a brief gathering upstairs where Michael P. Sullivan was officially promoted to Captain.

I CALL TO ORDER

Chairman Prefontaine **called the meeting to order at 4:20 p.m.**

II MINUTES OF PREVIOUS MEETING(S)

- A. On a **MOTION** by Commissioner Latchaw and seconded by Commissioner Hoyt, **the Commissioners voted unanimously to accept the minutes from the June 6, 2017 meeting as written.**
- B. The Non-Public minutes had previously been approved and sealed.

III POLICE COMMISSION INFORMATION

A. Staff Update –

1. The Chief told the Commissioners that **he received about 25 applications**, 5 candidates withdrew before the PT test. There were 12 candidates who went through the PT test and 7 applicants passed. The Chief said he is scheduling the oral board for August 11, 2017. The Chief said the oral board consists of Cpt. Sullivan, Sgt. Harland, Officer O'Reilly, a town resident and the Mall Manager, Scott DeCost. The Chief asked if the Commissioners want to interview the candidates. The Commissioners said they want to interview the final 3 candidates.

The Chief told the Commissioners that he has given the candidates for the Patrol Sergeant's position 2 projects where they need to do some creative writing involving laws, search warrants and the necessary paperwork you would have to do to complete the task. The Chief said one scenario is a DWI with serious bodily injury or death. The other is a critical incident such as a burglary, sexual assault and stabbing. The oral board for the sergeant's position is scheduled for August 23, 2017. The Chief said they will be going outside the department for individuals to participate in the oral board. The Chief asked the Commissioners if they want to interview the candidates for the Sergeant's position. **The**

response was yes so a meeting on August 29th at 4:00 p.m. was scheduled. The Chief said he would like to have the new Sergeant sworn in at the September meeting.

2. Starting pay for certified officers – There was a discussion about where on the 10-step scale the Commissioners would start a certified candidate if one or two were to be hired. There was a discussion about benefits and salaries compared to surrounding towns. The decision was made by the Commissioners to start certified police officers at step 5 or 6.

B. Other Police Commission Business –

1. **Purchase Order Review** – The Commissioners reviewed and signed the purchase order file.
2. **2017 Budget Review** – The Commissioners were provided with a print out of the current budget.

**IV
OLD BUSINESS**

A. Policy Revisions – The Chief told the Commissioners that he put Sgt. Harland in charge of getting with the other officers and **they did a great job rewriting the Mission Statement and the core values** which are posted on the website.

B. Speed Limit on Nimble Hill Road – There was a **brief discussion about lowering the speed limit on Nimble Hill Road**. It was determined that it is up to the Selectmen to ask the Town residents to vote on whether or not to change the speed limit. Commissioner Latchaw asked if there is any consideration to put a **cross-walk for the students** walking up Nimble Hill Road to the school. The Chief said that is another matter for the Selectmen and the Town, but you cannot put a cross-walk at the crest of a hill. The Chief said that he believes the Selectmen are looking into new signage and possibly some type of flashing light near the school.

C. New Website – The Commissioners said the **new website** is very well done.

**V
NEW BUSINESS**

A. Welcome Letters – The Chief said that he will be doing welcome letters from the police department to **new residents** here in town.

B. Toys-R-Us stuffed animals – The Chief said that he spoke with Toys-R-Us **and they are very interested in donating stuffed animals to the department to use for children who might be involved in traumatic situations**.

C. Warrant Article – There was a discussion about a **warrant article involving detail income** being set aside for the purchase of new cruisers, gas, and maintenance for the cruisers. The matter was tabled for further discussion.

D. Non-Public Session RSA 91-A:3 (c) Personnel Matter –

On a **MOTION** by Commissioner Prefontaine and seconded by Commissioner Latchaw, **on a roll-call vote of 3-0, the Commissioners voted to go into Non-Public Session at 5:03 p.m. to discuss a personnel matter.**

On a **MOTION** by Commissioner Prefontaine and **seconded** by Commissioner Hoyt, **on a roll call vote of 3-0, the Commissioners came out of Non-Public Session at 5:07 p.m.**

On a **MOTION** by Commissioner Prefontaine and **seconded** by Commissioner Hoyt, **on a roll-call vote of 3-0, the Commissioners voted to seal the non-public minutes indefinitely.**

There were **no motions made** during Non-Public Session.

**VI
NEXT MEETING DATE/TIME/LOCATION**

The next meeting is set for **Tuesday, September 5, 2017 at 4:00 p.m.** at the police department.

**VII
ADJOURNMENT**

On a **MOTION** by Commissioner Hoyt and **seconded** by Commissioner Prefontaine, **the Commissioners voted unanimously to adjourn at 5:10 p.m.**

For Commissioner Kenneth Latchaw, Secretary
by Diana St. Laurent